



## MEMORANDUM

Community & Economic Development Department

To: Interested Parties  
From: Current Planning Division  
Date: December 31, 2013  
Subject: Notice of Decision for  
PTF2013-0002 and SDM2013-0006 Farmington Road Improvements

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Please find attached the decisions for PTF2013-0002 and SDM2013-0006 Farmington Road Improvements. Pursuant to the Development Code of the City of Beaverton Sections 50.40.11.E and 50.35.3.E, respectively, the decisions for PTF2013-0002 and SDM2013-0006 are final unless appealed within twelve (12) calendar days following the date of the decision. The procedures for appeal of Decisions are located in the Development Code Section 50.65 for a Type 2 and Section 50.60 for a Type 1.

An appeal shall include the following information in order for it to be accepted by the Director:

### Type 2

- The case file number designated by the City.
- The name and signature of each appellant.
- Reference to the written evidence provided to the decision making authority by the appellant that is contrary to the decision.
- If multiple people sign and file a single appeal, the appeal shall include verifiable evidence that each appellant provided written testimony to the decision making authority and that the decision being appealed was contrary to such testimony. The appeal shall designate one person as the contact representative for all pre-appeal hearing contact with the City. All contact with the City regarding the appeal, including notice, shall be through this contact representative.
- The specific approval criteria, condition, or both being appealed, the reasons why a finding, condition, or both is in error as a matter of fact, law or both, and the evidence relied on to allege the error.
- The appeal fee of \$250.00, as established by resolution of the City Council.

### Type 1

- The case file number designated by the City.
- The name and signature of the applicant as appellant.
- Specification of evidence or written testimony provided with the application to which the decision under appeal is contrary.
- The specific approval criteria, condition, or both being appealed, the reasons why a finding, condition, or both is in error as a matter of fact, law or both, and the evidence relied on to prove the error.
- The appeal fee of \$250.00, as established by resolution of the City Council.

The appeal period for PTF2013-0002 and SDM2013-0006 Farmington Road Improvements closes at **5:00 p.m.** on **Monday, January 13, 2014.**

The complete case files including findings, conclusions, and conditions of approval, if any, are available for review. The case files may be reviewed at the Planning counter, Community and Economic Development Department, 2<sup>nd</sup> Floor, City Hall, 4755 SW Griffith Drive, 7:30 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., Monday through Friday, except holidays. For more information about the case file, please contact Leigh Crabtree, Associate Planner, at (503) 526-2458.